



Medical Education Program or a Sponsoring Institution. If a Resident requests due process with respect to a grievance or the Program Director determines that due process is required by the nature of the grievance, the Resident or Program Director must apprise the DIO of the circumstances in writing.

- b. If the Resident wishes to appeal from the decision of the DIO, a request for a hearing must be filed with the DIO within 14 days of the notice of the decision and the hearing before the Hearing Committee must convene within 21 days of the request.
- c. The DIO shall appoint a Hearing Committee of at least four (4) individuals to include one (1) Program Director from another program who has not participated in the deliberations about the involved Resident, one (1) Resident from a program other than that of the Resident that initiated the grievance, one (1) committee member of the GMEC from another department and one (1) member of the Sponsoring Institution's administration.
- d. The deliberations of this Hearing Committee must be recorded, and a recommendation must be submitted to the DIO within three (3) working days after final adjournment of the hearing. The DIO will review the deliberations and make a final decision in writing.

## **RELATED POLICIES**

Evaluation and Promotion policy

*Created 09/2016*

*Reviewed 06/2019*

*Revised 06/2019*